

Hull Board of Selectmen

Minutes

August 21, 2012

The meeting of the Hull Board of Selectmen was called to order at 7:30 p.m. on Tuesday evening, August 21, 2012 at the Hull Municipal Building, 253 Atlantic Avenue, Hull, Massachusetts.

Present: John D. Reilly, Jr., Chairman, Domenico Sestito, Vice-Chair, Kevin Richardson, Clerk, Dr. Christopher Olivieri, and, John C. Brannan, Members. Also present were: Philip E. Lemnios, Town Manager, James Lampke, Town Counsel and Karen Morgan, Recording Secretary.

The Chairman held a moment of silence on the passing of Marguerite A. "Snooky" Johns of Hull, MA on August 12, 2012. She was born in Hull and was a lifelong resident of the town. Snooky was well known in Hull and worked for the Hull Municipal Lighting Plant from 1945 until her retirement as office manager in 1997 and even thereafter worked at the plant.

MINUTES

Motion - Richardson To approve the minutes of May 17, 2011, May 24, 2011, August 30, 2011, September 20, 2011, November 8, 2011, November 15, 2011 and December 13, 2011.

Second - Olivieri

Vote - Unanimous in favor

APPOINTMENTS

7:30 p.m. – BETA Group, Inc. – re: Kingsley Road Stop Sign Warrant Analysis

Mr. Lucas presented information from the BETA Group, Inc. regarding an analysis with traffic volumes and crash data for four intersections along Kingsley Road. The four intersections are: Nantasket Road at Kingsley Road, Kingsley Road at Sumner Street, Kingsley Road at Revere Street and Kingsley Road at Kenberma Street. The following is a list of recommendations:

All Locations:

- Replace single yellow centerline with double yellow centerline along Kingsley Road and Nantasket Road. The MUTCD states that “a single solid yellow line shall not be used as a center line marking on a two-way roadway”.
- Apply a double yellow centerline on Sumner Street, Revere Street and Kenberma Street for a minimum of 100 feet from the stop line.
- Prohibit parking within 20 feet of the intersection along Kingsley Road at Sumner Street, Revere Street and Kenberma Street. This can be accomplished through installation of R7-11 “No Parking Here to Corner” signs.
- Consider red reflective strips to be mounted on all stop signs. This will increase awareness and visibility of stop signs, especially at night.

Nantasket Road/Kingsley Road:

- Repaint stop line and “STOP” word marking on the Kingsley Road approach. Existing markings are faded and may not be visible to approaching traffic.

Kingsley Road/Sumner Street:

- Replace the faded pole-mounted stop sign on the westbound Sumner Street approach with a post-mounted sign located at the existing stop line. In conjunction with this improvement, provide a W3-1 “Stop Ahead” sign approximately 100 feet in advance of the stop bar on this approach.

Kingsley Road/Revere Street:

- Replace the stop sign for the eastbound approach. The existing sign is faded and may not clearly be visible, especially at night.
- Relocate the stop sign for the westbound Revere Street approach so that it is adjacent to the stop line.

Kingsley Road/Kenberma Street:

- Repair or replace the stop sign for the eastbound Kenberma Road approach. The existing stop sign is leaning, likely the result of a vehicle strike.
- Replace the pole-mounted stop sign on the westbound Kenberma Road approach with a post-mounted sign located at the existing stop line. In conjunction with this improvement, provide a W3-1 “Stop Ahead” sign approximately 100 feet in advance of the stop bar on this approach.

Motion -	Brannan:	Reaffirm the 4-way stop signs to be placed at Kenberma, Revere and Kingsley, suggestions by the BETA Group Study for signage starting at North of Kenberma.
Second -	Sestito w/suggestion	To clarify the exact location regarding North of Kenberma
Vote -	Unanimous in favor	

Amended Motion - Brannan: Reaffirm the 4-way stop signs to be placed at Kenberma, Revere and Kenberma, adopt the suggestions by the BETA Group Study for signage starting at the North of Kenberma to Newport.

Second - Sestito

Vote - Unanimous in favor

Oppose - Richardson In favor of motion but not spending any more money for further studies to be conducted.

Concluded: 8:31 p.m.

At this point, there was a 5 minute recess.

Correspondence

Read aloud by Sestito correspondence from Greg Grey – re: Request to have a Toll Booth.

In an email from Grey dated August 8, 2012 to Richardson, Grey requested permission from the BOS for the Boosters to have a Toll Booth on September 2, 2012 from 9:00 a.m. to 12:00 p.m.

Motion - Olivieri: Approve request for a Toll Booth

Second - Richardson

Vote - Unanimous in favor

Read aloud by Sestito correspondence from Patricia E. Barone – re: Request Permission to hold 5K Road Race.

In a letter from Barone dated August 13, 2012 to the BOS, Barone requested permission to hold a 5K Road Race at DCR Property Reservation to benefit Hull Boy Scouts to take place on March 23, 2013 with a race start at 11:00 a.m.

Motion - Olivieri: Approve request to hold 5K Road Race subject to police and fire detail

Second - Richardson

Vote - Unanimous in favor

Read aloud by Sestito correspondence from Julie Buckley re: Traffic Issues.

In a letter from Buckley dated April 5, 2012 to Reilly, Buckley addressed two traffic issues. One is the situation at the intersection of Phipps Street and Samoset Avenue during summer months. Buckley has requested signage to the effect of "please do not block intersection." The second issue is that Buckley noticed an increase of commercial truck traffic down Samoset Avenue. Buckley's issue is that

commercial trucking should be directed to the designated zoning route to exit town and is requesting signage to the effect of no trucks over a certain weight limit or size travel secondary roads.

Reilly stated that he will direct this inquiry over to the Police Chief.

OLD BUSINESS

Policies and Procedures

In a memo from Lampke dated July 3, 2012 to the BOS, he presented suggestions/changes for the Board's Policies and Procedures. Here are some of the following changes:

Section	Page	Suggestion/Change
Section 1. Meetings a. General	Page 1	Line 2 – ADD - 30A, 18-25; Strike 39 and 23A Line 3 - ADD - and any other applicable law
Section E. 1. Executive Sessions	Page 2	Line 2 - ADD - 30A ; Strike 39 Line 3 - ADD - 18-25; Strike 23A
Section G. Meeting Notice (1)	Pages 3-4	Line 4 - ADD - and for providing notices required by Law
Section 2. a. Agenda for Regular Meetings	Page 4	Line 2- ADD - or staff Line 5 – ADD - and relevant materials Line 6 – ADD - and materials
Section 2. c. Agenda for Regular Meetings	Page 4	Line 5 – ADD - succeeding or another; or special
Section 2. d. Agenda for Regular Meetings	Page 4	Line 3 – ADD - 4:30 p.m.; Thursday
Section 2. f. Agenda for Regular Meetings	Page 4	Line 1 – Strike – Following the Town Manager's section of the agenda
Section 3.a. Proceedings During Meetings	Page 4	Line 2 – ADD - (including Roberts rules of Order)
Section 3.b. Proceedings During Meetings	Page 5	Line 2 – ADD - and may vote on any matter

Section	Page	Suggestion/Change
Section 5. a. Minutes of Meetings	Page 6	Line 1 – ADD - and executive session Line 2 – ADD - reflected on minutes as required by law Strike Lines 3-9
Section 5. b. Minutes of Meetings	Page 6	Lines 1-5 - ADD –shall set forth the date, time and place, the members present or absent, a summary of the discussions on each subject, a list of documents and other exhibits used at the meeting, the decisions made and the actions taken at each meeting, including the record of all votes Strike - Lines 5-7 – set forth the date, time, place, members present or absent and action taken and ADD – Line 7 – They; also Lines 8-9 - ADD –and others present who may have participated in any particular discussion Lines 9-10- Strike – in accordance Line 13 – Strike - shall ADD – need Lines 14 - 15 - ADD – but shall contain an appropriate summary of the discussion
Section 5.d. Minutes of the Meetings	Pages 6 - 7	Line 1 – Strike – Normally minutes of ADD – For; Strike – Lines 1-2 – sessions will not be recorded by cassette recording device; however Lines 4- 7 - ADD – the date, time and place, the members present or absent, names of others present, a summary of the discussion on each subject, a list of documents and other exhibits used at the meeting, the decisions made and the actions taken at each meeting, including the record of all votes, which shall be by roll call.
Section 5.e. Minutes of the Meetings	Page 7	Lines 5-6 – Strike – law or necessary as protect the interests of the town.
Section 6. a. Miscellaneous	Page 7	Lines 4-6 - ADD – Correspondence sent to the Board may be listed on the agenda and such correspondence may be noted, read or summarized.
Section 6.b. Miscellaneous	Page 7	Lines 1-2 - ADD – or Municipal Building

Section	Page	Suggestion/Change
Section 7.b.3 Relations With Town Manager	Page 8	Line 3 - ADD –as amended
Section 7.c.2. Relations with other Selectmen and General Conduct	Page 9	Lines 2-3 - ADD – and sharing of information Line – 4- ADD – in non-public records;
Section 7.c.5. Relations with other Selectmen and General Conduct	Page 9	Lines 3- 4 – ADD – for otherwise exempt from mandatory disclosure
Section 10 Interview of Appointees and Applicants for Licenses	Page 9	Lines 3-4 – ADD – (except routine renewals)
Section 13 Effective Date	Page 10	Lines 1-2 – ADD – and as property amended.
Section 14 Distribution	Page 10	Lines 3 -4 - Strike – will be; ADD - on Line 2 - will be Line 4 – Strike – individuals; ADD – on Line 4 – individual's

Motion - Richardson: Approve the changes recommended by the Town Counsel

Second - Sestito

Vote - Unanimous in favor

Here is a list of suggestions from the BOS regarding the policies and procedures:

Selectmen	Added Suggestions for Discussion
Olivieri	To address some of the issues that he had seen at other various board meetings and committees with goals and objections. <i>Olivieri passed out a handout of those suggestions to be discussed at a future meeting as an agenda item (e.g. keeping minutes and its availability to the public and communication from committees to the BOS). Reilly said that this can be discussed further as a future agenda item.</i>

Selectmen	Added Suggestions for Discussion
Richardson	Taking votes on Board's participating remotely and if something to that effect should be added to the policy. Hingham and Cohasset adopted this idea. Lampke said that some communities adopted this and there is a whole series of steps and procedures in doing this. Reilly stated he was against this for many reasons that would not be discussed this evening.
Brannan	Suggested the various meetings to not be in writing (ZBA, Chamber of Commerce, the Planning Board). Continually to meet with various department heads (face to face meetings about where projects and topics are going). Establish a distinct time frame to review Town Warrants. More discussion with the BOS relating to town budget before it goes out. To have the BOS meetings from 7:00 p.m. – 10:00 p.m. Any Board members who will be absent to inform everyone as soon as possible. Regarding discussions with public input, for a time limit for presentations and from the public. <i>Sestito said that it's usually 3 to 4 minutes with the discretion from the Chair.</i> Regarding minutes, to set a policy that the minutes are available in a two-week time period on a consistent basis. <i>Lemnios said that if the public needs a set of minutes available immediately, a copy of the meeting is available via DVD.</i> Also, with all the Boards and reappointments, there should be a calendar with dates and that needs to be put in a yearly calendar as the ZBA will be down another person shortly. Finally, meetings should be met more often, every week instead of every other week. <i>Reilly stated that he hopes to do in the Fall, to have a third meeting with one topic that requires a lengthy discussion.</i>
Reilly	Stated that it is difficult for him to arrive for the BOS meetings by 7:00 p.m. due to where he is traveling from to get here. Regarding Page 1 -2, request to not hold meetings on election days. On Page 3, it's sufficient to say that Board members need not have to address the reason for their absence. If the member wants to state the reason for their absence, they can do so if they desire. On Page 4, Section 2.c. last line regarding Agenda Items, he would like to add at the discretion of the Chairman of the Board and/or Town Manager. <i>Lemnios suggested it to be Chair Person.</i> On Page 7, Section 6.c., to add at the discretion of each Board member that is sitting to be able to sponsor organizations at their own discretion and privately.
Lemnios	Stated that the Chair should when declaring a recess that it should be stated as "minimal" and not state a specific time for the recess to take place.
Brannan	Regarding granting of the licenses, if the BOS can handle all of the restaurants to come in and deal with them all at one time. A lot of time is spent going through them one by one. <i>Reilly stated that each license has a different time frame and renewal dates.</i>

Reilly stated that he will schedule a block of time to review the added suggestions from the Board members.

Motion - Richardson: Make the changes that were noted by the Chair.

Second - Sestito

Vote - Unanimous in favor

NEW BUSINESS

Lemnios announced that the Pemberton float is at the shipyard. It is going through the sounding project and there will be better sense at the end of the week as to how much work is needed. Also, there was some flooding on Edgewater from recent storms and a discussion will take place with residents in the area about drainage issues.

Lemnios passed out a blueprint of the town to the BOS showing the DCR's owned property. **Brannan** stated that he met with a group from Fort Revere and discussed with taking it to the next stage (organizational structural ideas). He introduced the concept about putting together a committee sponsored by the Board. There are a lot of folks who have not been involved in projects, expressed an interest to be involved with. He would like to present a presentation to the BOS and receive input on the matter.

Sestito would like to have flyers put out to announce about the start of the school season as people have been parking in the high school lots. **Lemnios** said that he will have that done.

Reilly announced there will be a September 11 Observance at the Band Stand for 9/11. Also there are a few more band concerts still playing.

Reilly announced that the next Selectmen meeting will take place on September 4, 2012 at 7:30 p.m.

- A.) Motion - Reilly requests a motion to go forward to executive session to discuss strategy with respect to litigation, and that as chair, declare that an open meeting may have a detrimental effect on the litigating position of the body,
- B.) To comply with, or act under the authority of the Attorney-Client privilege
- C.) To consult with legal counsel and obtain legal advice pursuant to the Attorney-Client privilege.

and not reconvening into open session.

Moved – Olivieri

Second – Sestito

Roll Call Vote: Aye, Richardson, Aye, Brannan, Aye Reilly, Aye Sestito, Aye, Olivieri.

The Board moved into executive session at 10:00 p.m. and thereafter adjourned.

Respectfully submitted

Karen Morgan

Karen Morgan, Recording Secretary

Approve:
